**VII EU-LAC Call**

**for the co-organization of events on relevant topics for the bi-regional partnership between the**

**European Union and Latin America and the Caribbean**

**2024**

**Annex III - Report Formats**

**Narrative Event Report Format**

Event Name:

Organizers' Names:

Location and Date:

1. Background

2. Expected Objectives

3. Results and Impact

4. Dissemination and Visibility of the EU-LAC Foundation

5. Analysis of Participants and Event Evaluation Results by Participants

6. Significance of the EU-LAC Foundation's Contribution

7. Event Photos

Feedback Questionnaire

Name of the Event

Please complete the following questions to reflect your opinion as accurately as possible. Your information will be kept strictly confidential.

1. Do you think the meeting has fulfilled its objective?

The objective of the meeting was:

a. Yes

b. No

c. Partially

Explain why?

2. Do you consider the content of this meeting useful for your work? Why?

3. What are your recommendations for potential future meetings of a similar kind and content?

Nombre del evento/Name of the event

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